



Vidya Prasarak Mandal, Mulund (E)

R Z Shah College of Arts, Science and Commerce

Established in 2003 - Affiliated to University of Mumbai

Mithagar Road, Mulund East, Mumbai - 81 | www.vpmrzshahcollege.edu.in
Accredited by NAAC Grade "A"

Minutes of IQAC Meeting held on 17th February 2023 in Seminar Room

Following members were present:

Mr Sriram Kulkarni - Vice Chairman (Online Mode)

Adv. Vijay Kulkarni- Hon Secretary

Dr Kavita Sharma - I/c Principal

Dr Barkha Shamnani - Vice Principal

Mrs Anjaneeka Uday - Vice Principal (Online Mode)

Mrs. Rajashree Prabhu - IQAC Coordinator

Mrs. Julie Jenita Faculty

Mr Nitin Patil Faculty

Dr Bhavini Dand Faculty

Mrs Hetal Rajgor Faculty

Mr Yuvraj Wagh Faculty

Mrs Sampoorna Sarode Faculty

Mrs Anita Lopez Faculty

Agenda Points:

1. CSR Proposals
2. Result Analysis & Remedial Lectures
3. Formation of Mandatory Committees
4. Har Ghar Dhyam Registration
5. Academic Audit for 2022-23
6. Appointment of Sports Teacher
7. Mentoring sessions
8. Mock CO/PO session (24th April 2023)
9. ABC Generation
10. Exam Remuneration
11. Any other matter



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Agenda Item No.1 :

Dr Bhavini Dand presented eight CSR proposals received from various Committees and Departments. Adv. Vijay Kulkarni suggested further plan of action to CSR team to approach Alumni for sponsorship of CSR projects. He further suggested that the Faculty Development Programs and Research Papers /Project Grants to be included in CSR project. NET/ SET workshop also to be included as Knowledge upgradation program in CSR project. Sir instructed to approach Ms. Kavita Poojary for CSR related queries.

Agenda Item No.2 :

Principal madam mentioned about the causes for high failure percentage in the Odd Semesster Exams conducted in October - November 2022. She also informed about the mechanism used to improve the results. Mr. Sriram Kulkarni, Vice Chairman asked IQAC to submit the Root Cause Analysis for the same.

Agenda Item No 3:

Mr Nitin Patil suggested formation of Academic Monitoring Committee(AMC), Continuous Internal Evaluation Committee(CIE) and Student Mentoring Cell(SMC) to bring quality enhancement in teaching and learning. The setting up of these committees will help in monitoring the syllabus completion, improvement of academics and counselling of the students through the mentors.

Patil Sir proposed that the initial composition of AMC will be the Vice Principals, Criteria 2 Convenor and IQAC Coordinator.

Agenda Item No. 4:

The IQAC informed members about the registration process initiated for Har Ghar Dhyam as per the UGC circular.



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Agenda Item No 5:

The IQAC also informed that the Academic & Administrative Audit for 2022-23 will be conducted in 2023-24. Mr Mangesh Korde was allocated the responsibility for the same.

Agenda Item No 6:

Adv. Vijay Kulkarni mentioned that the agenda point to be discussed in next CDC meeting.

Agenda Item No 7:

Adv. Vijay Kulkarni Sir suggested conducting Mentoring sessions through Professionals from the industry.

Agenda Item No 8:

IQAC informed about the conduct of mock CO/PO session on 24 th April 2023 at the departmental level.

Agenda Item No 9:

As per the University of Mumbai circular dated 21 st October 2022 regarding student registration for Academic Bank of Credits (ABC), Principal has assigned the responsibility to the class mentors in coordination with Mr. Nilesh Patil (Senior Clerk). He informed about the technical difficulties faced by students during registration such as linking of Aadhar card with their mobile number. Adv. Vijay Kulkarni suggested conducting a drive to solve this problem.



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Any other matter:

- 1) Adv. Vijay Kulkarni recommended that the mechanism of Student Grievance Cell be streamlined. Mr Sriram Kulkarni asked the Grievance Cell to send the guidelines for addressing the student grievances to the management
- 2) Initiatives are taken to guide students to apply for Government / Non-Government scholarships but students are not facing difficulties in getting Income certificates.

The meeting concluded with vote of thanks by the IQAC coordinator to all the members present.

Mrs. Rajashree Prabhu
IQAC Coordinator

Dr. Kavita Sharma
I/C Principal

