



# Vidya Prasarak Mandal, Mulund (E)

## R Z Shah College of Arts, Science and Commerce

Established in 2003 - Affiliated to University of Mumbai

Mithagar Road, Mulund East, Mumbai - 81 | [www.vpmrzhahcollege.edu.in](http://www.vpmrzhahcollege.edu.in)  
Accredited By NAAC Grade "A"

### Composition of the Student and Staff Grievance Redressal Cell

Dr Barkha Shamnani	I/C Principal and Chairperson
Adv Gauri Pai	Convener/Member Secretary and Prof-In charge
Mr Mangesh Korde	Member/O.S

### Objectives of Grievance Redressal Committee

- To provide a mechanism to address student-staff grievances.
- To take measures to solve the problems faced by student-staff.

### Grievance Redressal Mechanism for Student Staff – Guidelines

#### What is a Grievance?

A grievance may be any kind of discontent or dissatisfaction or negative perception, whether expressed or not, arising out of anything connected with college that a student/staff thinks, or even feels, is unfair, unjust or inequitable.

The grievances can be categorised under the following heads:

- Academic
- Non-academic
- Discrimination
- Harassment
- Any other

Where is the Grievance box installed?

The grievance box is installed on the first floor near Room No 103. So, student/staff can write their names or put anonymous grievances in the box during college hours.

#### Activities conducted by the Grievance Redressal Cell are

- Address the student-staff grievances with teacher-educators in the Redressal Committee and the Principal.
- Every Second and Fourth Saturday, check of the Suggestion box and conveying the suggestions/grievances to the grievance redressal committee.
- Conduct Group as well as Personal Guidance / Counselling sessions.
- Conduct regular Mentoring sessions.
- Provide Personal Counselling sessions.

*Barkha*  
Principal

V.P.M's R.Z. Shah College of Arts, Science, Commerce  
Mithagar Road, Mulund (E), Mumbai-81.



**Grievances/Suggestion Application Form**

Name : \_\_\_\_\_

Class : \_\_\_\_\_

Contact No : \_\_\_\_\_

E mail : \_\_\_\_\_

Suggestion / Complaint: \_\_\_\_\_

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Students' Sign