

**V.P.M.'s R.Z. Shah College of Arts, Science and Commerce,
Mulund (East), Mumbai – 400081**

Minutes of IQAC meeting -

A brief IQAC meeting was held on 6-3-2021 on google meet platform between 4.30 pm and 5.30

Following members were present –

- 1) Dr. B.S. Ajitkumar, Principal
- 2) Mrs. Kavita Sharma, Senior Vice Principal
- 3) Mrs. Anjaneeka Uday, Vice principal
- 4) Mrs. Shruti Shouche, IQAC Coordinator

NAAC (National assessment and accreditation council) criterion Heads

- 5) Mrs. Rajashree P., SSS (Student satisfaction survey) In charge
- 6) Mr. Vilas Mahajan, Criterion I
- 7) Mr. Om Dewani, Criterion III
- 8) Mr. Nitin Patil, Criterion II
- 9) Mrs. Shilpa Jadhav, Criterion IV

Following points were discussed –

1. The IQAC coordinator suggested that there is a need to speed up progress of preparation of SSR and AQARs to complete the work before examination time.
2. Principal suggested to take a review on committee teams and reshuffle committees if required.

3. He also said to Form an Apex committee, to conduct further work of documentation, verification and conduction of actual NAAC process.
4. Head of criterion II, Mr. Nitin Patil suggested to reduce online work and to increase offline work.
5. This was supported by head of criterion I, Mr. Vilas Mahajan.
6. IQAC coordinator expressed that all need to work with target dates, then only goal of NAAC can be achieved.
7. Head of criterion VII, proposed to make addition of Non-teaching staff with teaching subcommittee members of NAAC.
8. Principal instructed to have physical meet at college on 9th and 10th March 2021.
9. The meeting will be to calculate SSR preliminary score.



Shruti

Mrs. Shruti Shouche
IQAC Coordinator