

VPM's R. Z. Shah College of Arts, Science & Commerce Mithagar Road, Mulund(E), Mumbai - 400081

## ONLINE EXAM RULES AND REGULATIONS

### System Requirements

- Operating System: windows 7, windows 10 or Mac
- Internet Speed: 1 mbps or more
- Allow: Camera
- Browser : Google Chrome Latest version
- Must NOT use more than one display or monitor
- MUST close all programs or windows before you begin the exam
- Do NOT open other windows during the Exam, system might log you OUT from the Exam
- Online Exam Activity logs shall be Recorded with IP Address and Time Stamp
- All the floating windows of android shall be closed prior to exam

### Regulation for Online Exam

- Login to the Portal at least 15 Minutes before the Exam for System check Process, else these activity gets carryout within your Exam Duration
- Should not change the Windows during Exam to avoid Auto Termination from the System
- Should Not Leave the System During the Exam to avoid Termination

### Regulation for Online Exam

- Room must be as quite as possible Music, TV's are not permitted.
- Lighting in the Room must be bright enough.
- No Person Should be Allowed during Exam nearer to the System.
- Use Desk or Table, Avoid Books, Paper, Pens, Notebooks and Smart Devices.
- Must NOT use headphones, ear pods/buds or any other type of listening equipment/ electronic gadgets.
- Must NOT use mobile for any reason.
- Must NOT Leave the System during the Exam for any reason, your absence might terminate you from the Exam.
- Dress appropriately, avoid wearing cap and sunglasses.

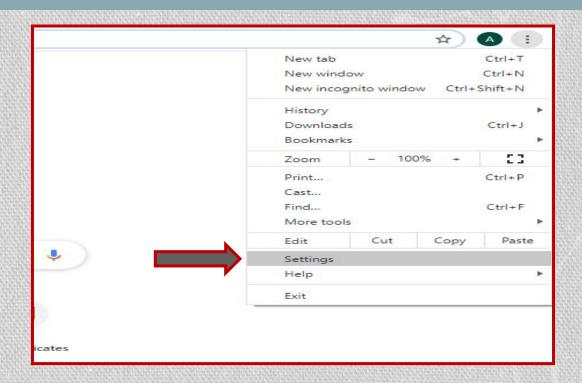
#### How to Install Google Chrome Browser

Windows System: Click On below link to Download.

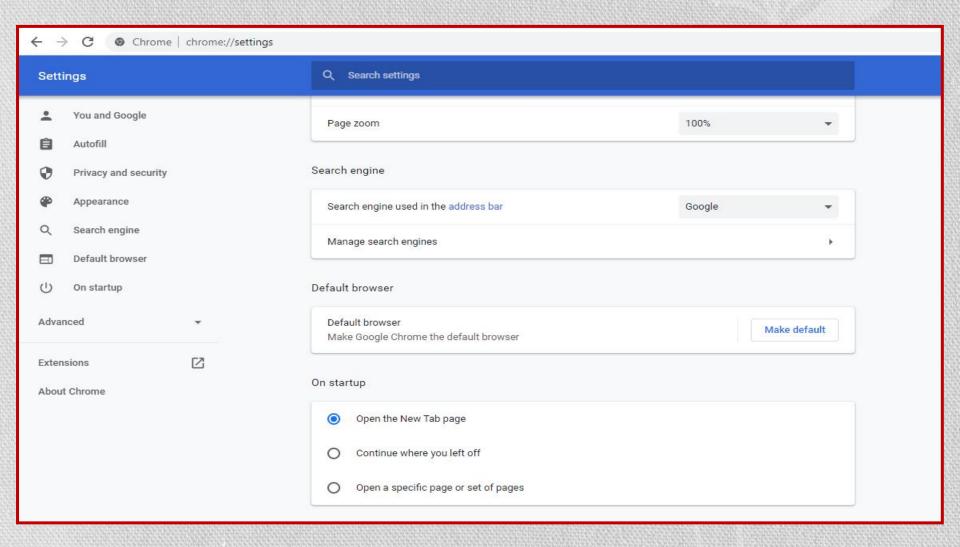
https://www.google.com/chrome/?brand=CHBD&gclid=EAIaIQobChMI7rjjpv6F6QIVSkT TCh1UDgldEAAYASAAEgJJ6vD\_BwE&gclsrc=aw.ds

MAC System: Please install from Apps Store.

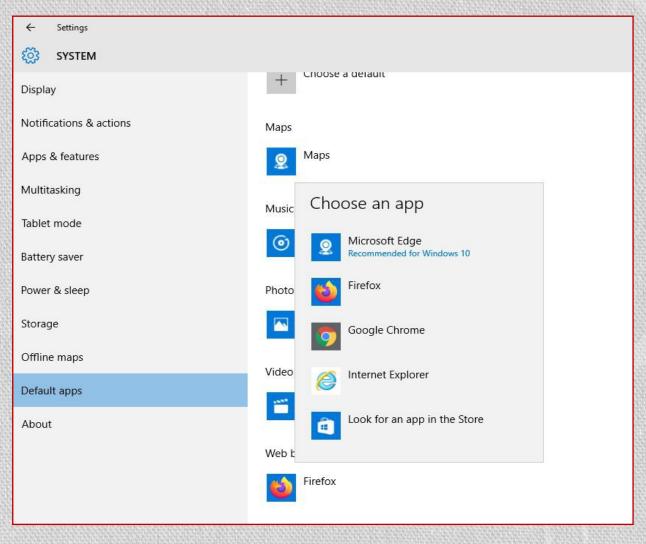
How to set Google Chrome as default browser >> Click on Settings as below



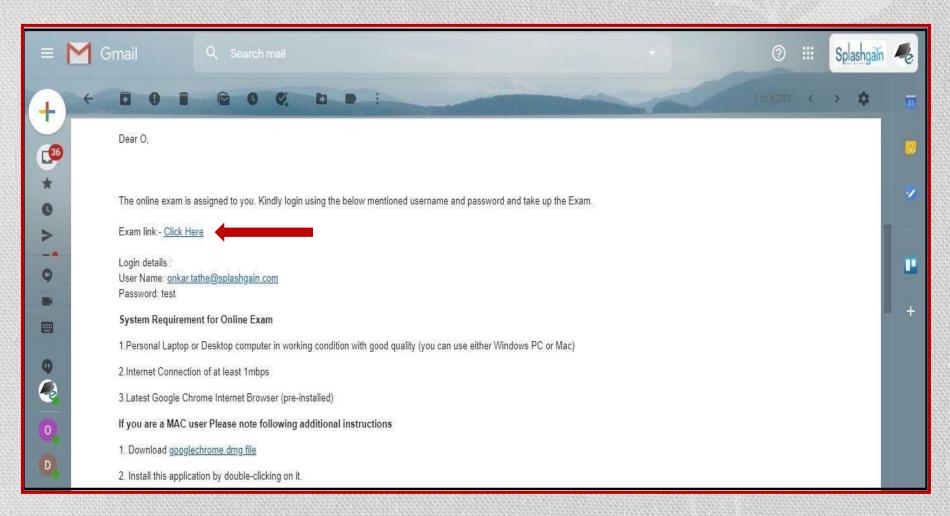
## Scroll Down and Select Default Browser as Shown Below-



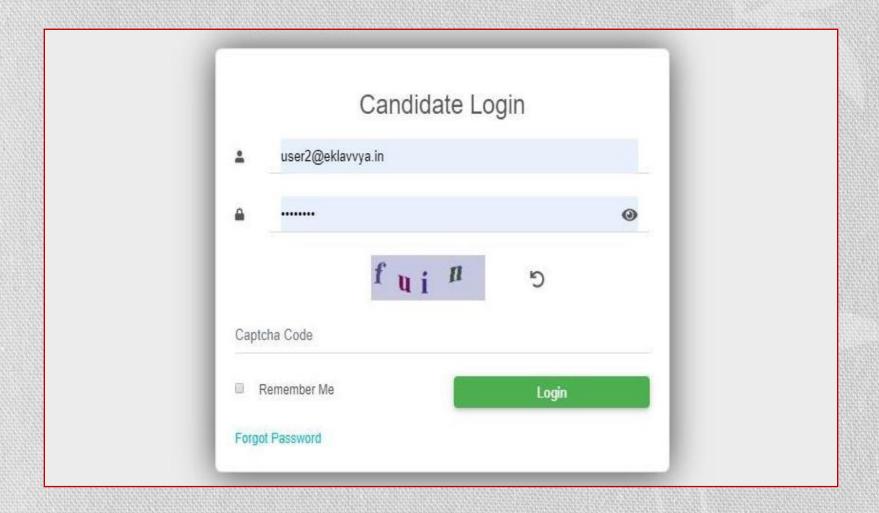
### Make Default Browser, Windows Settings Select Google Chrome as Default Browser as Shown Below



## Open Email Received for the Exam as Shown Below



### Click on Exam Link and Enter login Credentials as Shown Below



• Enter Username and Password Received from the E-Mail

Allow Camera



# Acknowledge By Clicking on the Checkbox and Click on I am ready to begin Button

#### Instructions

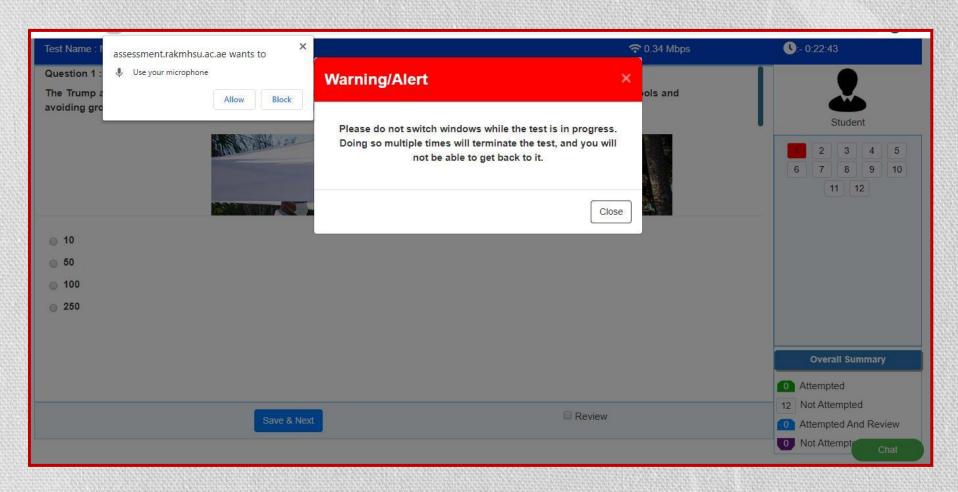
- Welcome to Online Exam for MOCK CA
- Exam has Total 12 Questions
- Total Time for Exam is 30 Minutes
- . Negative Marking Exam : No

#### Best of Luck for your Exam

I have read and understood the instructions.

I am ready to begin

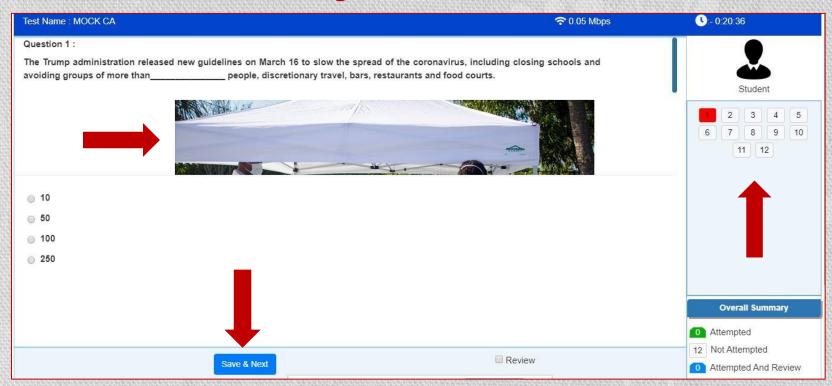
# Allow the Permission for Camera and Read the Warning Alert Message Meticulously



Click on the image the view full resolution/enlarge the image while answering the question.

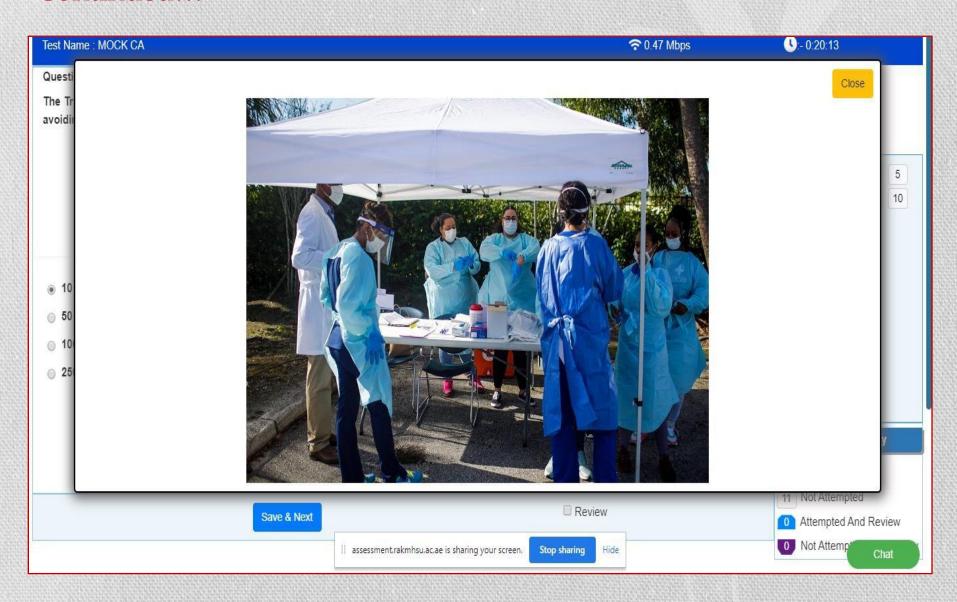
Click save & next to move on to next question.

Tick the Review button to review the question at later, the question number will change to blue for reference.

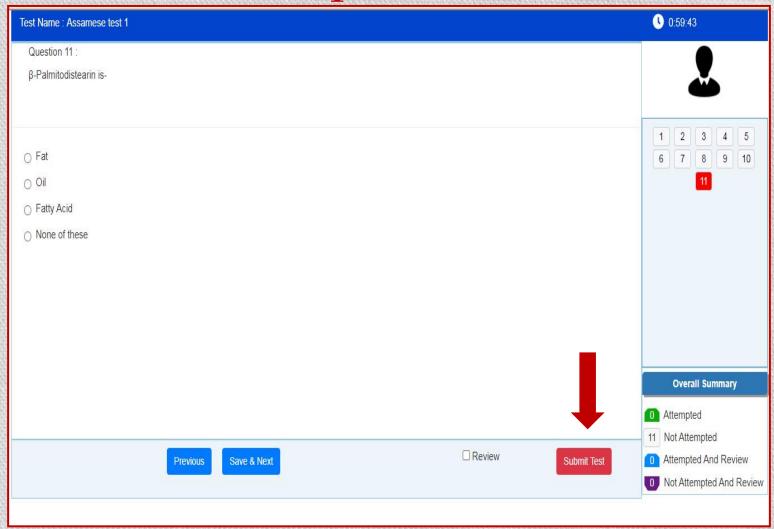




#### Continued...



# Click on Submit Test After Reviewing the Questions to Complete the Exam



### Read the Summary and Confirm

